

XL Motors

Workshop Controller / Manager - Coventry

About us

Established in 1990 XL Motors is Coventry's award winning British Standard Approved Accident Repair centre.

XL Motors have offered accident and repair services to businesses and the public in Coventry and surrounding areas for over 32 years. Under the XL Motors Group, we also now offer MOT, Service and Mechanical repairs a total all round motoring service, with over 12 Manufacturer Approvals including, Jaguar, Land Rover, Volvo , BMW and Mini making them an Industry Leading repairer, through continually Investment in Training and Technology.

Benefits

- Industry Leading Salary
- Exceptional Bonus Scheme
- 28 Days annual leave inclusive of Bank Holidays
- Plus, extra days Holiday for your Birthday
- Christmas Shutdown
- Workplace Pension
- Modern Uniform Provide
- Proven Career Progression
- Outstanding Company Culture and Ethos
- Regular Rewards and Incentives
- Manufacturer Learning Journey
- Flexible working Hours with opportunities for overtime
- Opportunities to attend local sporting events through our local partnerships with Coventry City Football Club and Coventry Rugby Club.
- Its not just a job it's a Career

About you

The role of a Workshop controller/Manager is to manage the day-to-day operations within the busy workshop, managing all Technicians and ensuring a smooth workflow, you will require excellent organisation and communication skills to prioritize working volumes and ensuring targets are achieved, previous experience with the role is essential, training can be provided.

Core duties and responsibilities

- Efficient running of the workshop whilst maintaining high standards of quality
- Evaluating and distributing work to technicians based on an effective understanding of skill set and competencies
- Maintaining high levels of housekeeping
- Instil a right first-time mentality with your team, by leading by example
- You will need to liaise with the Customer service advisors, to ensure customers are kept informed and manage any queries that may arise
- Ensuring all processes are followed
- Problem solving within the workshop on a day-to-day basis
- Achieve daily targets
- Adhere to company policies guidelines and health and safety regulations
- Sensible approach lean practices

Working Hours

Standard business hours are 8am – 5.30pm Monday – Friday and 8am – 12.30pm Saturdays

The role will be based on a 40-hour contract, with overtime available

Salary

Starting salary from £28,000 to £35,000, £40,000 OTE dependant on experience

Requirement

Driving License

Proof of residence in the UK.

Together we achieve greatness